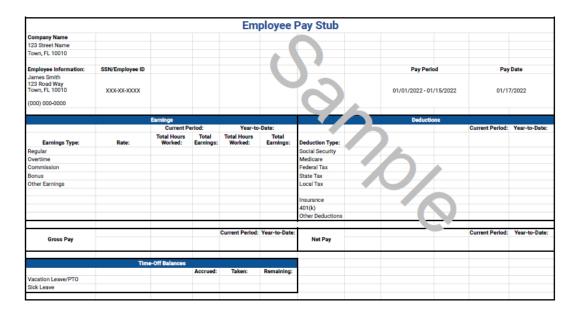
## Documentation of payment to employees hired by your business

A copy of either #1, #2 or #3 below:

- (1) the front and back of a cancelled payroll check, with paystub; -or-
- (2) an EFT (Electronic Funds Transfer) report for direct deposit payments, with paystub; -or-
- (3) A copy of the 941 report issued by the Small Business to government for the quarter, showing the employee name(s) and payment amounts.



Cash payments and certain electronic transactions are discouraged, since the record of gross and net payment (to show the deduction of payroll taxes or benefits) is generally not supported by apps such as Cashapp, Venmo or Facebook Marketplace.

Please reach out to your assigned Technical Assistance Partner if you have questions about a method of personnel payment you are considering to charge to the Small Business Grant.